

Internal Auditor – DKT International

Job Description

DKT International seeks an Internal Auditor to improve operations through a rigorous, practical, and systemic approach to risk management, control, and governance processes. The successful candidate will thoroughly understand accounting procedures and possess sound judgment. The overall responsibility of this position is to serve as a liaison between the Global COO and the organization's accounting functions, local Internal Auditors, GRC (Governance, Risks and Compliance) officers and other international business operations.

DKT International has a \$200+ million annual budget with most of its revenue based on product sales in its targeted markets overseas. In addition to strong technical skills in accounting, process analysis, and critical controls, the successful candidate will demonstrate the ability to think strategically, work in diverse and international teams, anticipate and solve issues, and communicate effectively with the senior management team, country directors, and country finance staff based in developing countries. The position reports to the Global Chief Operating Officer and can be based almost anywhere, this position will require extensive travel.

Management responsibilities include Internal Audit function, support to in-country management on key controls and audit procedures, suggesting improvements and new implementations for DKT in-country finance, GRC and admin teams, performing systems 'stress testing', and making recommendations to the COO.

More specifically, the Internal Auditor will:

- Perform and control full audit cycles, including risk management and control management over operations' effectiveness, financial reliability and compliance with all applicable directives and regulations;
- Perform and provide full Financial Statements Analysis;
 - Balance Sheet, Profit and Loss Statements, Cash flow Statements.
- Access and full evaluation of risks
 - Foreign Exchange exposure
 - Tax liabilities
 - Other relevant
- Determine internal audit scope and develop annual I.A. plans;
- Obtain, analyze and evaluate accounting documentation, reports, data, and flowcharts;
- Assist in documentation and monitoring of internal controls;
- Perform international site visits as determined based on project need;
- Manage special projects as assigned by the CEO and the COO;
- Prepare and present reports that reflect audit's results and document process,
- Act as an objective source of independent advice to ensure validity, legality and goal achievement

- Identify loopholes and recommend risk aversion measures and cost savings
- Maintain open communication with management and audit committee
- Document process and prepare audit findings memorandum
- Conduct follow up audits to monitor management's interventions
- Engage to continuous knowledge development regarding sector's rules, regulations, best practices, tools, techniques and performance standards

Required Qualifications:

- Bachelor's or higher degree in Accounting or Business Administration with an emphasis in Finance;
- External audit experience;
- Dependability in schedule;
- Ability to undertake extensive travel;
- Understanding of business practices outside US.

Highly Preferred Qualifications:

- Proven working experience as Internal Auditor or Senior Auditor for a minimum of 2 years;
- Minimum 2 years of experience working in documentation of procedures and internal control;
- 7+ years accounting/finance experience; CPA is a plus;
- Ability to manipulate large amounts of data and to compile detailed reports;
- Proven knowledge of auditing standards and procedures, laws, rules and regulations;
- Strong analytical skills;
- Ability to work independently;
- High attention to detail;
- Excellent quantitative and qualitative analytical skills;
- Sound independent judgment;
- In-depth working knowledge of accounting policies and procedures (US GAAP and IFRS preferred);
- Strong understanding of accounting theory
- Experience working globally; nonprofit experience is a plus;
- Experience in consolidations, foreign currency translation and exposure, and consolidation software a plus;
- Meticulously detail-oriented and organized in workload;
- Ability to meet assigned deadlines;
- Excellent problem-solving skills and ability to communicate solutions and pros/cons of those solutions to Management;
- Flexibility for evening or early morning conference calls to accommodate for time zone differences;
- Excellent communication and interpersonal skills with a customer service focus and able to write clear, precise, concise email to internal customers whose English is not their first language;

- Multi-lingual a plus
 - English is mandatory, French and Spanish desirable, other languages are a plus.

Administrative responsibilities:

- Provide a monthly report of activities to the COO;
- Provide travel reports of each field visit;
- Follow prescheduled field visits.

The candidate must share DKTs enthusiasm for providing and promoting contraceptives in developing countries and should enjoy and be comfortable with all aspects of family planning and reproductive health, including abortion.

This position requires a person who is accustomed to and enjoys working independently with minimal supervision. Should have strong time management, organizational, and relationship-building skills. Candidates should be results-oriented, success-driven, self-motivated, problem-solving, comfortable with risk-taking, and impatient with bureaucracy. A very strong sense of ethics, honesty, and integrity is assumed.

Company Description

Since 1989, the nonprofit social business DKT International has been promoting family planning and HIV/AIDS prevention through social marketing in the developing world. DKT has programs in 50+ countries and, in 2021, provided and sold over 901 million condoms, 111 million cycles of oral contraceptives, 20 million Emergency Contraceptive Pills, 26 million injectable contraceptives, and 4.8 million IUDs. Along with other products, this served over 54 million couples, making DKT International one of the largest private providers of contraceptive products and services in the developing world.

DKT has been recognized as a nonprofit leader in the area of financial accountability and efficiency.

Every year DKT's innovative programs are saving more lives and improving the health of families in Latin America, Africa, and Asia.

For more information, visit www.dktinternational.org or follow us on Twitter @dktchangeslives. Please submit your letter of interest, CV, and reference to recruitment@dktinternational.org.